

Class rosters allow you to see the students who are enrolled in the class, as well as students who have dropped.

To view the class roster, follow the steps below.

1. Log into myFSCJ and click the **Navigator Icon** in the upper right-hand corner. Then click **Navigator**.



2. Click Campus Solutions.

| | Manager Self Service | | | ۵ ۵ : | 80 |
|------------------------|--|-------------------------|---------------|------------------------|---------------|
| Approvals | My Team | Update Team Information | NavBar: Nav | igator | |
| | Ω | 6 | | Campus Solutions | > |
| | <u>ڪ^</u> ڪ | | Recent Places | FSCJ Custom | , |
| 0 | | | 2 | Financial Supply Chain | > |
| | | | Approvals | нсм | \rightarrow |
| Time Management | Absence Analytics | Recruiting Activities | * | Content Management | > |
| $(\cdot \times \cdot)$ | | | My Favorites | Worklist | > |
| | | | Navigator | PeopleTools | > |
| | | | | | |

3. Click Curriculum Management.





4. Click Class Roster.



5. On the next screen click **Class Roster**.

| | Manager Self Service | | | | | | | | |
|-----------------|--|-------------------------|-------------------|--|--|--|--|--|--|
| Approvals | My Team | Update Team Information | NavBar: Navigator | | | | | | |
| | 요*요 | | Recent Places | | | | | | |
| 0 | | | Approvals | | | | | | |
| Time Management | Absence Analytics | Recruiting Activities | My Favorites | | | | | | |
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6. Enter the search criteria and click **Search**. Next click on the class section that you want.

| < Manager | Self Service | | | | | | | Class I |
|-------------------------|----------------------|--------------|--------------|--------------|--------------------------|----------|--------------------------|---------|
| Class Roster | | | | | | | | |
| Enter any informa | ation you have and o | click Search | n. Leave fie | elds blank f | or a list of all values. | | | |
| Find an Existi | ng Value | | | | | | | |
| Search Crit | teria | | | | | | | |
| Academic Institu | tion begins with V | FSCJ1 | | 0 | | | | |
| Ţ | erm begins with ~ | 2202 | | | | | | |
| Subject A | vrea begins with V | ENC | | | | | | |
| Catalog | Nbr begins with V | 1101 | | ~ | | | | |
| Class | Nbr = | | | | | | | |
| Class | tion begins with V | 1 | | | | | | |
| 0.855 360 | | Pogula: ^ | andomic C | ossion | | | | |
| Ses | | regular A | cademic S | ession | | | | |
| Course | | 109288 | | | | | | |
| Course Offering | | | | 1 | | | | |
| Search Search Result | Clear Basic Sea | arch 🖾 s | Save Searc | ch Criteria | | | | |
| √iew All | | | | | | | First 🕚 1-6 of 6 🕑 Last | |
| Academic Institut | ion Term Subject Are | ea Catalog N | lbr Class N | br Class Se | ction Session Course II | O Course | Offering Nbr Description | |
| FSCJ1 | 2202 ENC | 1101 | 1162 | 1 | Regular 109288 | 1 | ENGLISH COMPOSTN I | |
| FSCJ1 | 2202 ENC | 1101 | 1411 | 12 | Regular 109288 | 1 | ENGLISH COMPOSTN I | |
| FSCJ1 | 2202 ENC | 1101 | 1425 | 13 | Regular 109288 | 1 | ENGLISH COMPOSTN I | |
| FSCJ1 | 2202 ENC | 1101 | 1434 | 14 | Regular 109288 | 1 | ENGLISH COMPOSTN I | |
| FSCJ1 | 2202 ENC | 1101 | 1444 | 15 | Regular 109288 | 1 | ENGLISH COMPOSTN I | |

5. The class roster defaults to show the students who are enrolled in the class.



| Manager Self Service |) | | | Class Ro |
|----------------------------|--------------------------------|---|------------------------|----------|
| | | | | |
| ass Roster | | | | |
| ring 2020 Regular Academ | nic Session ESC.I1 College | Credit | | |
| | ine eession (1 eess 1 eessioge | orodat | | |
| ENC 1101 - 1 (1162) | enture) | | | |
| English Composition I (L | Lecture) | Instructor | Dates | |
| Days and Times | CECIL BLDG & ROOM | Instructor | 01/06/2020 - | |
| Mo 5:30PM-6:50PM | 0205 | | 04/28/2020 | |
| Enrollment Ca | pacity 22 Enroll | led 17 | | |
| Enrolled Students | Personalize Fir | nd 🔝 🔣 First | (1-17 of 17) Last | |
| ID Name | Basis Un | its Program and Plan | Level | |
| 1 | Graded 3. | .00 Associate Degree - Arts | Associate in Freshman | |
| 2 | Graded 3. | .00 Associate Degree - Administration | Business Freshman | |
| 3 | Graded 3. | .00 Associate Degree - Media/Multimedia Te | Digital Freshman | |
| 4 | Graded 3. | .00 Associate Degree - Arts | Associate in Freshman | |
| 5 | Graded 3. | .00 Associate Degree - Arts | Associate in Freshman | |
| 6 | Graded 3. | .00 Associate Degree - Management | Culinary Freshman | |
| 7 | Graded 3. | .00 Associate Degree - Management Tech | Industrial Freshman | |
| 8 | Graded 3. | .00 Associate Degree - Media/Multimedia Te | Digital Freshman | |
| 9 | Graded 3. | .00 Associate Degree - Arts | Associate in Freshman | |
| 10 | Graded 3. | .00 Associate Degree - Arts | Associate in Sophomore | |
| 11 | Graded 3. | .00 Associate Degree - | Associate in Freshman | |

4. In the Enrollment Status drop down box you can select "All" to see students who are enrolled, who dropped, and who are withdrawn (with the penalty grade of W). NOTE: Students who drop with penalty remain in the status of "Enrolled," but they also have a status note of "Withdrawn."

| Manager Self Service | | | | | | | class R |
|---------------------------------|------------------|-------|--|----------------|-----------|----------------|-------------|
| English Composition I (Lecture |) | | | | | | |
| Days and Times R | oom | | Instructor Dates | | | | |
| TBA Le | e HS | | Cindy Grubbs 01/07/ 05/29/ | 2020 - 2020 | | | |
| *Enrollment Statu: | ✓ All Dropped | | | | | | |
| Enrollment Capacity | Enrolled | olled | 16 Dropped 1 | | | | |
| All Students | | | Personalize Find 🔄 🔜 | First 🔞 | 1-17 of 1 | 7 Last | |
| ID Name | Grade Basis | Units | Program and Plan | Level | Status | Status Note | |
| 1 3721293 Brooklin,Dakai Deshe | Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 2 3516644 Cason,Asia Renee | Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 3 3538738 Chuquichaico, Jose M | anuel Graded | 3.00 | Non-Degree - Collegiate HS (AA, AS) | Freshman | Enrolled | | |
| 4 3727460 Dallas, Teriyana Dame | ony Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 5 3538743 Edwards,Antemia La | shon Graded | 3.00 | Non-Degree - Collegiate HS (AA, AS) | Freshman | Enrolled | | |
| 6 3721127 Frison,Rianna S | Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 7 3548500 Harvey,Dominic | | | Non-Degree - Dual Enrollment Credit | Freshman | Dropped | | |
| 8 3721129 Hines,Briana Danielle | Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 9 3548583 Hoosain,Maryam | Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 0 3538542 Jean Brice,Dorochen | y Djavhar Graded | 3.00 | Non-Degree - Collegiate HS (AA, AS) | Freshman | Enrolled | | |
| 1 3731109 Jones,Ogechi | Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 2 3516663 Julio Rendon,Michelle | e Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 3 3538752 Lewis,Sean Elijah | Graded | 3.00 | Non-Degree - Collegiate HS (AA, AS) | Freshman | Enrolled | | |
| 4 3516669 Mangune,Princess Ju | idea Graded | 3.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | | |
| 5 3538761 Skeen,Kaila Shanae | Graded | 3.00 | Non-Degree - Collegiate HS (AA, AS) | Freshman | Enrolled | | |
| 6 3516709 White,Elijah Miles | Graded | 0.00 | Non-Degree - Dual Enrollment Credit | Freshman | Enrolled | Withdrawn | |
| | | | Non-Dearee - Dual Enrollment | | | | |