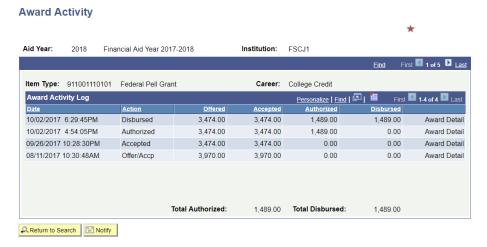


Viewing Award Activity

This screen is an audit that you can use to understand when and why actions happened.

Navigation: Main Menu > Financial Aid > Awards>View Award Activity



This screen displays an activity log of what has happened with each award. For example, students who have loans are required to go in and accept the loans. This action will display on the Award Activity screen.

When you click on the **Award Detail** link you will find more information about the award, including:

- **User** If the award was manually awarded (which could happen because of a professional judgement), you will see an EMPLID under "User." If you see letters starting with an "F" in the User field, it is likely a batch process.
- Action For loans the possible actions that you will see are "Offered," "Accepted," and "Authorized."
 - Offered This is the initial status of the loan.
 - Accepted This is the status once the student goes in and accepts the loan in the system
 - Authorized The authorization process confirms that the student meets the requirements for the award (e.g. at least 6 credit hours, Master Promissory Note submitted, etc.)